**Design Transfer Checklist**

**Project Name: VISI**

**Prepared By**

|  |  |
| --- | --- |
| [Name] | [Role/ Function] |
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**Approved By**

|  |  |
| --- | --- |
| [Name] | [Role/ Function] |

**Revision**

DTCClick or tap here to enter text.

**Date**

Click or tap to enter a date.

| **Item** | **Complete** | | | **Objective Evidence**  **(Record # or Record location)**  **If N/A, provide rationale** |
| --- | --- | --- | --- | --- |
| **Yes** | **No** | **N/A** |
| Design and Development Plan Update |  |  |  | Click or tap here to enter text. |
| Device Master Record |  |  |  | Click or tap here to enter text. |
| Bill of Material (BOM) |  |  |  | Click or tap here to enter text. |
| Assembly router |  |  |  | Click or tap here to enter text. |
| Supplier Qualifications |  |  |  | Click or tap here to enter text. |
| Supplier Quality Agreements |  |  |  | Click or tap here to enter text. |
| Test Method Validation |  |  |  | Click or tap here to enter text. |
| Inspection Procedures/ Work Instructions  Receiving Inspection Criteria  Assembly Inspection Criteria  In-Process Inspection Criteria  Final Inspection Criteria |  |  |  | Click or tap here to enter text. |
| Process FMEA |  |  |  | Click or tap here to enter text. |
| Process Validation (IQ, OQ, PQ) |  |  |  | Click or tap here to enter text. |
| Software Validation |  |  |  | Click or tap here to enter text. |
| Drawings |  |  |  | Click or tap here to enter text. |
| Approved Product Labels |  |  |  | Click or tap here to enter text. |
| Approved Product IFU |  |  |  | Click or tap here to enter text. |
| Notified holders of hard copy of IFU of new version (see SSI-QF-14E) |  |  |  | Click or tap here to enter text. |
| Add rows as necessary. Remove/edit blue text as necessary depending on the nature of the project. |  |  |  |  |